

Liturgy Committee Meeting October 11, 2016

(Separate English and Spanish liturgy committee meetings
with a common agenda -then get together for discussion)

Prayer	Refreshments	Members Present	
Fr. Dan	Bill Sodini	<ul style="list-style-type: none"> ✓ Bill Rood ✓ Fr. Dan Noll ✓ Bernie Fritz ✓ Bill Sodini ✓ Norma Flores <input type="checkbox"/> Jenna Canning <input type="checkbox"/> Karen Snider <input type="checkbox"/> Frances Southwood ✓ Lisa Hardin 	<ul style="list-style-type: none"> ✓ Sue Knies <input type="checkbox"/> Juana Melendez <input type="checkbox"/> Laura Garcia <input type="checkbox"/> Omar Mendoza ✓ Jeanne Singh <input type="checkbox"/> Michelle Lancaster <input type="checkbox"/> Cara Johnson ✓ Nick Nicki ✓ Pat Clark
Old Business			
Item	Discussion	Action	
Advent/Christmas Subcommittee Report	<p style="color: red;">See additional handout: "Advent & Christmas Subcommittee Minutes", October 4, 2016</p> <p style="color: red;">Clarification – YES, Our Lady of Guadalupe Monday Dec 12 @7pm – Mass, pageant and festival @CTK</p>	<p style="color: red;">Jenna / Norma– Communicate appropriately with the Mass Coordinators / Servers on lighting the candles in the Advent Wreath</p> <p style="color: red;">Lisa – Will decorate on Thursday, December 22nd</p> <p style="color: red;">Bernie – Change out missals on Tuesday, Nov 22nd after Mass; kids can help</p> <p style="color: red;">ALL – Bring a photo for Altar of Remembrance</p>	
Preparation of the Gifts – Collection process – Handout	<p style="color: red;">Reference handout sent by Bill on Oct 2nd</p> <p style="color: red;">Offertory process is not really symbolic and is rushed</p>	<p style="color: red;">Table discussion until after the New Year</p> <p style="color: red;">ALL – Observe the way offertory process is being done and think about it. Read the handout</p> <p style="color: red;">Nick – Time the offertory; mention @St. Meinrad</p>	
Planning and coordinating English and Spanish Masses – Muchos Rostros	<p>Cara wants to add this to the parish schedule so people can sign up and assist at Mass. Many Faces--- Third Thursday of every month</p> <p>EM-Captain (will be Sacristan) and recruit 1 more,</p>	<p>Jenna, Sue, Norma:</p> <ul style="list-style-type: none"> - October 20th. Sue has secured Greeters and will forward to Cara - November – n/a 	

	Greeters-2, Servers-3, Lectors-none	- December – n/a (bilingual penance) - January – 19th
Welcome Visitors Create Visitors welcome center Cultivating a more welcoming parish	Not enough people to man. 1) Welcome table w cards 2) Form welcome committee 3) Cara: A lot of people do things on line.	Tabled
Becoming a more welcoming parish	RECOMMENDATION from Committee: Cantor/ Lector invite all to stand and “in the spirit of hospitality greet their neighbor at end of announcements – ring bell to get parishioners attention and announce gathering song	Need recommendation from our committee on implementation Start 1st Sunday of Advent. Sue to contact Jane to get copy of announcement. Draft the write-up. Get to Fr. Dan by Monday before
Time & Talent	Walter is working on getting us the names	
Painting gifts	Both angels are Anglo. Make one Angel Spanish appearing. Bill will send Lisa pics of the gift from Joyce Fister. Maybe place outside the sanctuary.	Bill: Tabled
Bilingual School Mass	Monthly Dates chosen by school committee and Bill R, one reading in Spanish, Gospel in English only , Our Father in Spanish, alternate POF in English/Spanish, Trilingual response, No Bilingual homily etc ...Oct 12, Nov 16, Dec 12:	
Parish Goals & Objectives	Discussion	Action

Calendar of Events

< 60 Days		Discussion	Action
Oct 31-Nov 1	Vigil of All Saints Day	Vigil Monday 4pm in English Tuesday 8:15 & 6pm in English (School Mass) 7:30 in Spanish	Lisa: Environment some white; 3 candles Ministry Leads: as appropriate (8:15 Mass)
Nov 2	All Souls Day	Wednesday 8:15 and 6pm in English 7:30 in Spanish??? Book of Remembrance, signs in English and Spanish Altar of Remembrance	Fr. Vitner: Inform as to whether or not there is a 7:30 Spanish Mass Jane/Jenna: Coordinate Book, crosses, etc. Omar: Build Altar of Remembrance All Liturgy Members: Bring a remembrance and send emails (and in person) to groups to encourage to do the same, including to other groups that you belong (ex. CRHP, etc.).

			Bring Oct 29/30 and take down the week after. Things left will be put at the Info Center. Fr. Dan – Prepare announcement for weekends of Oct 16 & 23 for Parishioners to bring photos of deceased members
Nov 20	Anointing of the Sick	11am & 1pm Masses	Norma – Anointing of the Sick on Nov 20 th . Incense (not @4:00)
Nov 20	Our Lord Jesus Christ King of the Universe	Sunday Mass Schedule End of Year of Mercy – Is there something we want to do?	
Nov 24	Thanksgiving Day	10am Mass	Bill – Recommend to subcommittee & Fr. Vitner No Spanish Mass @5 on Thanksgiving Day
Nov 27	First Sunday of Advent		
Dec 4	Our Lady of Guadalupe Novena begins		
Dec 4	Second Sunday of Advent		
Dec 8	Immac. Conception, Holy Day of Obligation	Vigil at 4 Thursday 8:15 and 6pm in English 7:30 in Spanish	
	61-90 Days	Discussion	Action
Dec 11	Third Sunday of Advent		
Dec 11	Vigil of Our Lady of Guadalupe, Sunday	Procession at 6:30 etc., Hispanic Community	
Dec 12	Our Lady of Guadalupe	Monday 8:15 Bilingual and 7:30 Spanish ?	
Dec 15	Advent Penance Service	Bilingual 7:30	Nick – Will try to preach at Advent Penance Service, Thursday Dec 15 th @7:00p; needs to get coverage
Dec 18	Fourth Sunday of Advent	Posadas	Bill – Notify Bob K about Blessing for travelers on Dec 18 th (4 th Sunday of Advent)
Dec 24	Christmas Eve	4:00, 6:00 in English, 7:30 in Spanish, Carols 11:30, Mass at Midnight in English	
Dec 25	Christmas, Holy Day of Obligation	10:00 in English	Bill – Recommend to subcommittee & Fr. Vitner No Spanish Mass @1 on Christmas Day
Dec 30	Holy Family of Jesus, Mary & Joseph	Friday 8:15	

Dec 31	Vigil, Mary, Mother of God	Sat 4:00 in English	
Jan 1	Mary, Mother of God, Holy Day of Obligation	Sunday Mass Schedule	
Jan 8	Epiphany of the Lord	Sunday Mass Schedule	
Jan 9	Baptism of the Lord	8:15 Monday	
Jan 15	Second Sunday in Ordinary Time		

Ministry Lead Reports

Ministry		Discussion	Action
Lectors	Bill Sodini	John Hayes can no longer do schedule. Bill S. will pick this up Catholics Returning Home – 4 or 5 people are praying the entire time during session. This is very powerful New Lector is legally blind. Is going to be good	
Altar Servers	Norma Flores	Training last month. Widely advertised. Spanish and English. 5-6 kids showed up. Christmas Eve: No incense @4 but 6, 7:30 and midnight; Christmas Day: incense depends on which Altar Server shows up. Same for New Years Day and Epiphany; No incense @Baptism	
EMHC	Jenna Canning		Bill – Look into re-finishing the chalices
Mass Coordinators	Jenna Canning	Jim Ringe (8:15) is doing well ☺	
Music	Karen Snider, Bernie Fritz Frances Southwood	Email sent about Christmas Choirs. Considering folk music	Bill – Join Karen Snider by phone at the next meeting
Art and Environment	Lisa Haden	Assigning the lift. See Walter. Check with Bernie Candle volunteers are not healthy	Lisa – Put in the bulletins the explanation of the banners language Norma – Check with Spanish
Hospitality: - Greeters - Ushers - Ambassadors	Sue Knies	Steve Peterson (8:15) Ok on Safe Environment for now as long as there are Ushers who are 'certified' Keep full press on for Hospitality @Christmas (4:00 Christmas Eve)	Sue – Work with Kabby
Hispanic Ministry	Juana Melendez, Laura	People need help. Leaders are there but not	Nick – Work with Norma on coordinating this

	Garcia, Omar	sure they are doing the right thing Bill S suggests that Juana come to the next Lector training	
Devotions	Jeanne Singh	<p>Rosary before Mass:</p> <ul style="list-style-type: none"> - New volunteer (Agnes) to say rosary @4 - Would be nice to have back-ups (Pat). - Need to ask people individually <p>Our Lady of Fatima 2017 (Centennial) – Sent requirements to the Bishop. Bishop sent a letter back. Page 7 of the accompanied booklet has some passages that are not consistent with what the Church wants to teach. He does not want to tie to the booklet ('gloom and doom'). Asked Fr. Dan about approaching those responsible for the booklet (too much). Do we have option to have our own statue? Other ideas:</p> <p>CD from Lighthouse; Devotions on the 13th of each month May – October; listen to CD and have discussions. Biggest day will be October 13, 2017 (apparition); promote 1st Saturday devotions</p> <p>Father – 2 audiences: those into Fatima (already understand) and those who are not familiar (need to promote)</p> <p>Start before May. Bulletin inserts; table in the gathering area</p> <p>Get permission from Lighthouse to audio stream; movie (the 13th day)</p>	
Children’s Liturgy of the Word	Michelle Lancaster		
Sacramental Formation	Cara Johnson		

New Business		
Item	Discussion	Action
Prayer & Refreshment Schedule	Complete Spreadsheet	
Parish Roundtable Discussion Sunday Oct 16 @ 2;30 to discuss parish activities - as prepared by Bishop John	Try to participate	
Time & Talent Sign-ups	Where are the Liturgy Ministry Lists?	Bill: Send an email / discuss with Walter
Fr. Ted Keller's 70 th Ordination		
Canonization of Saint Jose Luis Sanchezdel on Sunday	Can this be recognized this weekend in some way? Recommend seeing the movie: For Greater Glory & reflect on this.	Norma – Do a write-up and staple to the Spanish bulletin; maybe show the movie to the youth group (watch rating; parental permission) Nick – Put something in the Spanish POF
Spanish and English bulletins are merging		
Priest & Deacon Remarks	Discussion	Action
Next Meeting Date	Prayer	Refreshments
November 15 at 7pm – ELC meeting room	Jenna	Jenna